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EXTRAORDINARY

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GOVERNMENT OF PUNJAB
WATER RESOURCES DEPARTMENT
(Works Branch)

NOTIFICATION

The 16th February, 2024

No. WR-IRWR o14/3/2024-IW2/I/784815/2024.—The Governor of Punjab is pleased to formulate Standard Operation Procedure (SOP) and Timeline for processing of Approval to be issued for “Canal water usage for purposes other than irrigation” on WRD portal is framed as under:-

Proposed Procedure	Timeline For NOC
1. Applicant can apply for NOC through a dedicated portal or in hard copy in the concerned Division (till the time portal is not live)	T0
2. The concerned Divisional officer will forward the application to the concerned Sub Divisional officer concerned for preparation of case, feasibility study, completion of documents, site inspection etc. and report.	T1=T0+1
3. The Sub Divisional officer will study and mark the case to concerned Zilledar for preparation of case, completion of all documents and site inspection.	T2=T1+1
4. Zilledar will prepare the case with the help of Patwari, complete all the documents, site inspections and he will report the same to Sub Division Officer.	T3=T2+5
5. Sub Divisional Officer will mark the case to JE for feasibility study, RDs and levels at site on the same day.	T4=T3+1
6. The concerned Junior Engineer will check the technical feasibility (command of the site, water availability in the canal, levels etc.) and will submit the detailed report (whether the water could be given to the venue through pumping or natural flow along with charges to be levied) to the Sub Divisional Officer.	T5=T4+3
7. Sub Divisional Officer will make detailed report and will send the case with recommendation to the XEN.	T6=T5+1
8. The Division office will check the case & XEN will submit the case along with site plan and Affidavit from applicant with recommendation to the circle office.	T7=T6+1

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| 9. | Concerned SE will forward the case to CE/Canals with recommendation. | T8=T7+1 |
| 10. | CE/Canals will mark the case to XEN/Canals H.Q.. XEN/Canals H.Q. will send the case to drawing branch for checking of the case, preparation of the draft NOC and then submit the report along with draft NOC to CE/Canals. | T9=T8+2 |
| 11. | If agreed with the proposal the Chief Engineer will forward the case to Govt. for approval. | T10=T9+1 |

Total No. of days required = 14 days (up to level of Chief Engineer)

Chandigarh
The 15th February, 2024

KRISHAN KUMAR, IAS
Principal Secretary to Govt. of Punjab,
Department of Water Resource